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Category A Service
COMMUNITY SERVICE SQUADRON
MEMO

From OC CSS
Ref. (1403) in OPS/CS/201/1
Tel. No. 2712 8900
Fax. No. 2715 6944
Date 6 January, 2014

To All OC Units
Attn.: _____
Your Ref. () in _____
dated _____ Fax. No. _____
Total Pages 1

The Community Chest – New Territories Walk 2014

Request has been received for our assistance in the aforesaid programme.

1. Details of the programme:

Date 日期	9 March, 2014 (Sunday)
Organization 機構名稱	The Community Chest
Nature 活動性質	Fund Walk
Venue 地點	Stonecutters Bridge
Time 時間	0630 hrs – 1300 hrs
Duty 工作性質	(1) To assist walkers getting off shuttle buses at Disembarking Points and to guide the walkers go up to Start Point (2) To provide Mop-up Party following the last walker
No. of manpower 所需人數	100
Closing Date 截止報名日期	10 February, 2014
Remarks	Reporting Location – Olympic MTR Station Members need to walk along the whole route (around 4 km) and Finish Point will be in Nam Wan Tunnel West Portal. Shuttle Bus will be provided to Tsing Yi MTR Station.

- Interested members shall enrol by completion of CSF 101 (Rev) with member's FULL NAME & Contact Phone No. through their Unit Commanders. Those forms shall be submitted by email to opscsf@yahoo.com.hk & opscsf@gmail.com on or before the closing day mentioned in paragraph 1.
- Please refer to the guidelines (請於電郵的主旨上註明以下資料)
參考格式
XXX Sqn-1403-9 Mar, 2014
- Should you have any queries, please feel free to contact the undersigned.



(Caroline FUK Ka-yan)
OC CSS